

# DEPARTMENT OF HEALTH, SAFETY & ENVIRONMENT

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## --BULLETIN--

2005 Compliance Reminder

February 2005

**As of Jan. 1:** DOT requires useage of its new Hazardous Materials Incident report for reporting releases or discovery of undeclared hazardous material. Reports are required for incidents that occur during the course of transportation (persons in physical possession of hazardous materials between the time it is offered for transportation and time it reaches its intended destination and is accepted by consignee). See <http://hazmat.dot.gov/enforce/spills/spills.htm> for more information.

**February 1:** OSHA 300A Forms for 2004 (injuries and illnesses) must be posted through April 30. Form and instructions are available at [www.osha.gov/recordkeeping/new-osh300form1-1-04.pdf](http://www.osha.gov/recordkeeping/new-osh300form1-1-04.pdf).

**March 1:** EPA Section 312 (Tier II) reports are due. Facilities that store 10,000 lbs. or more of any hazardous chemical on-site at any one time or threshold planning quantities of Extremely Hazardous Substances must file. Some states have lower reporting thresholds – check out <http://yosemite.epa.gov/oswer/ceppoweb.nsf/content/tier2.htm?open Document> for state requirements and to download reporting software.

**June 30:** DOT Hazmat Registrations due for those who offer or transport hazardous materials (or wastes) that require placarding. More information at <http://hazmat.dot.gov/register.htm>

**July 1:** EPA Section 313 (Form R) reports are due.

**Some Annual Training Requirements for Safety Meetings:** Hearing Conservation (and annual audiograms); Fire Extinguisher Training; Review of Lockout Procedures and/or Electrical Safety; Employee Rights to Exposure and Medical Records Review; Annual Respirator Fit Testing; HAZWOPER Emergency Responder Training; EPA Hazardous Waste Handlers Training.

### OTHER NEWS

OSHA Quick Takes: Keep in touch with OSHA happenings. Receive a biweekly E-news memo by registering your e-mail address at [www.osha.gov](http://www.osha.gov).

Check out <http://www.fmcsa.dot.gov/safetyprogs/hm.htm> and scroll down to the "Hazardous Materials Security" section for a guide on developing an effective hazmat security plan. This plan is required for anyone who offers 1001 lbs. or more of hazardous material or waste into transit (see our July, 2003 bulletin.)

Should you have any questions on compliance issues, please give us a call at the number below.

**Information Line...(800) 621-8003**